



## **IMMIGRATION STAFF ATTORNEY OR SENIOR STAFF ATTORNEY**

### **APPLICATION DEADLINE**

Review of candidates will begin immediately and continue until the position is filled.

### **ABOUT THE POSITION**

LSC seeks an attorney to represent children in immigration proceedings. Our immigration clients are primarily monolingual Spanish speakers, and also include Central American and Mexican indigenous youth as well as youth of African descent. We welcome applicants at all levels and provide opportunities for training and leadership.

### **Key areas of responsibilities include:**

- Conducting legal screenings, client interviews, and factual and legal investigations, counseling clients, developing case strategies and case plans, and engaging in oral and written advocacy as part of representing children in immigration matters (primarily Special Immigrant Juvenile Status, Asylum, T and U visa cases)
- Representing non-detained youth in Immigration Court proceedings and related state court matters (probate guardianship and dependency as needed), as well as applications before U.S. Citizenship & Immigration Services (USCIS) and cases before Board of Immigration Appeals (BIA)
- Engaging in advocacy efforts on behalf of children, including conducting community presentations for children, families, schools, and community organizations
- Representing LSC in local and national coalitions and collaboratives as needed

### **Required Qualifications:**

- Current bar membership in good standing
- **Fluency in English and Spanish required**
- Excellent research, analytical, writing and verbal communication skills
- A strong commitment to the rights of youth
- Ability to respond quickly and efficiently to the demands and deadlines of a fast-paced caseload
- Well-organized, motivated, creative, and independent, yet also able to work cooperatively in an interdisciplinary team-oriented environment
- Commitment to providing services with cultural humility and with an approach that values all individuals and respects differences regarding race, ethnicity, age, gender identity and expression, sexual orientation, religion, ability, socio-economic circumstance, immigration status, and record of arrest or conviction

### **Desired Qualifications:**

- Prior experience in the practice of immigration law
- Experience working with children who have experienced trauma
- Ability to work efficiently and effectively under pressure and in crisis situations

Please note that most employees at Legal Services for Children are working remotely but with options and expectations to come into the office when necessary. This position will be eligible for a “hybrid” model in which the person can work some of the time outside of the office.

This position is in a bargaining unit represented by IFPTE Local 20.

### **SALARY & BENEFITS**

Salary is commensurate with experience, ranging from \$71,500-79,500 (Staff Attorney) or \$86,500-96,500 (Senior Staff Attorney). Benefits include fully paid health insurance for employees and majority paid for child dependents (medical, dental and vision), retirement contribution, as well as pre-tax on qualifying FSA and transit expenses. LSC's dedicated staff team enjoys generous paid leave (vacation, sick, holiday, and sabbatical).

### **APPLICATION PROCESS**

Please send cover letter, resume and contact information for three references to [jobs@lsc-sf.org](mailto:jobs@lsc-sf.org) with "Immigration Staff Attorney" in the subject line. **In your cover letter, please address the following in order for your application to be considered:**

LSC's clientele is extremely diverse, and the majority of our clients are low income youth of color. To ensure that our agency is best serving these children, LSC strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued. **How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff?** Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.